

Average Item Adjustment

The Average Item Adjustment report shows the details for products on processed inventory adjustments and their average movement for a specified date range grouped by category. The last page shows grand totals for quantity used, on-hand, and on order. This report allows you to set the date range and the number days in the period.

Note: The number of days in the period parameter is not the number of days in the date range you enter. This number can vary but an example of a period is on to two weeks for a month date range. This value is used to calculate the average item adjustment

When to create the report

We recommend reviewing this report monthly.

How to create the report

1. From the SalonBiz/SpaBiz menu bar, click on the Reports icon.
2. Double click on Average Item Adjustment from the report side navigation. You will find it under the Inventory category.
3. Enter the beginning date and ending date and then the days in the period for the report.

What it tells you

The adjustments are separated by category:

- Product Name-The name of the product adjusted.
- Product Code-The unique code assigned to the product.
- Adjustment Quantity-The number of items deducted from or added to inventory as a result of an adjustment (Qty Used.)
- Average Item Adjustment-The average amount of items adjusted in each period within the date range. The number of the days parameter is divided by the quotient of the number of the days in the date range and the adjustment quantity (Move Avg).
- Product Minimum Quantity-The lowest quantity of a product to have on the shelves at one time.
- Product Maximum Quantity-The highest amount of a product to have on the shelves at one time.
- Economic Order Quantity- The automatic reorder quantity for the specified product (set by the user in the re-order quantity field under the purchasing and inventory tab of the product file).
- Product Quantity On Hand-The current quantity of the product in inventory.
- Product Quantity On Order-The current quantity of the product on order

How it's used

The Average Item Adjustment report will let you know how often items are adjusted from your inventory. Use it for setting inventory levels for products adjusted professionally or any other adjustment reason. It captures items that are not necessarily captured on the Average Product Movement Report.



Average Item Adjustment for 7 days from 6/15/2009 to 7/15/2009

Aveda

Product Name	Product Code	Qty Used	Move Avg	Min	Max	EOQ	On Hand	On Order
Bb Chakra 2 Balancing Blend	11214	1	0.23	0	0	0	0	0
SubTotal		1					0	0

Aveda Christmas

Product Name	Product Code	Qty Used	Move Avg	Min	Max	EOQ	On Hand	On Order
Hand Relief Trvl	018084119921	1	0.23	15	15	0	0	0
SubTotal		1					0	0

Aveda Discontinued

Product Name	Product Code	Qty Used	Move Avg	Min	Max	EOQ	On Hand	On Order
Bb Detoxifier Gal	018084428092	1	0.23	1	1	0	0	0
Sun Source 5 Oz	018084117804	1	0.23	6	6	0	-2	0
Sensitive Toner 5 Oz	018084818282	1	0.23	6	6	0	1	0
Sensitive Moisturizer 5 Oz	018084818305	1	0.23	6	6	0	0	0
Sensitive Toner Trvl	018084818275	1	0.23	8	8	0	3	0
Sensitive Cleanser 5.5 Oz	018084112250	2	0.45	6	6	0	-1	0
Lip Glaze Mango Juice	018084823163	1	0.23	4	4	0	0	0
Caribbean Therapy Flower Water 6.7 Oz	018084833209	1	0.23	6	6	0	2	0
Liquid Foundation Desert	018084856826	1	0.23	2	2	0	0	0
Liquid Foundation Hickory	018084856871	1	0.23	1	1	0	6	0
Blush Apricot Glow	018084831731	1	0.23	2	2	0	0	0
Single Eye Azalea	018084804759	1	0.23	3	3	0	1	0
Blush Petal Pink	018084831687	1	0.23	3	3	0	0	0
Single Eye Aurora	018084831359	1	0.23	3	3	0	0	0
Face Accent Plum Touch	018084831663	1	0.23	2	2	0	1	0
Eye Definer Agate	018084831878	2	0.45	4	4	0	1	0
Eye Definer Lily	018084831915	1	0.23	3	3	0	1	0
Bb Hang Straight	018084813164	2	0.45	8	8	0	4	0
Lip Shine Honeysuckle	018084837979	1	0.23	4	4	0	3	0
Lip Liner Foxglove	018084861349	1	0.23	3	3	0	-1	0
Sensitive Cleanser Trvl	018084818251	1	0.23	8	8	0	2	0
Sensitive Moisturizer Trvl	018084818299	1	0.23	8	8	0	4	0
SubTotal		25					25	0

Aveda Haircare

Product Name	Product Code	Qty Used	Move Avg	Min	Max	EOQ	On Hand	On Order
Blue Malva Shampoo Ltr	018084813492	1	0.23	3	3	0	2	0
Clove Color Cond 8Oz	018084436646	1	0.23	5	5	0	5	0